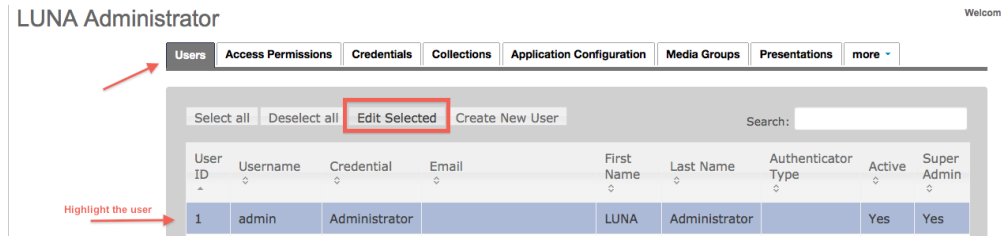


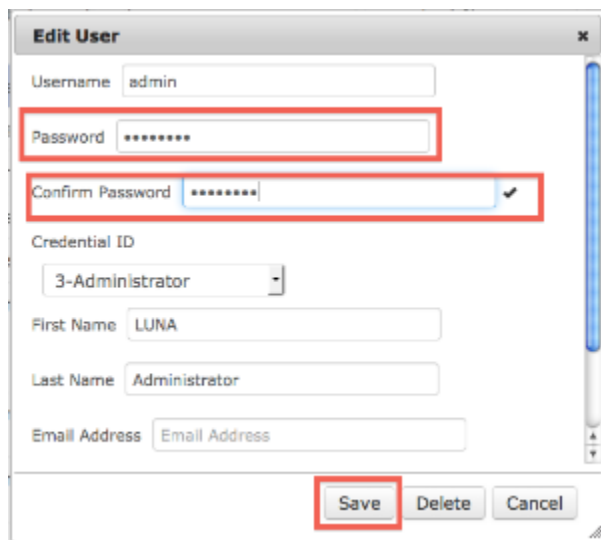
Changing a password

To change a user's password, you must be a Super Admin in the LUNA system.

Start by selection the **Users** tab at the top. Next, highlight the user who's password you want to change and click on **Edit Selected** button.



A new **Edit User** box will open where you can type a new password into the **Password** box. Then re-type the same password into the **Confirm Password** box. When finished, click the **Save** button to save the new password to the system.



Logout of LUNA (located in the top left toolbar) and then log back in with your username and new password.

